

SCHOOL BOARD MINUTES

June 14, 2016

Members of the Board of School Trustees met in executive session at 6:00 p.m. on this date at the Central Office pursuant to Indiana's Open Meetings Law for the purpose of: to receive information about and interview prospective employees; discussion of strategy with respect to any of the following: initiation of litigation or litigation that is either pending or has been threatened specifically in writing; and with respect to any individual over whom the governing body has jurisdiction: to discuss, before a determination, the individual's status as an employee, a student, or an independent contractor. No topics were discussed other than those listed on the public meeting notice. All members were present with the exception of Mrs. Franke.

President Juergens called the Regular Board meeting to order at 7:03 pm. All members were present with the exception of Mrs. Franke.

Board members and members of the public stood for the Pledge of Allegiance and a Moment of Silence.

Mr. Hooker made a recommendation to approve the agenda as presented with the addition of Items VIII.G Redding Classroom Furniture and VIII.H Renewal of MyOn Software as a first read. Mr. Browning motioned to approve the additions and allow Mr. Veatch to discuss Owl Manufacturing first. Mr. Joray seconded a motion to approve. Motion carried; 6-0.

Mr. Veatch, COO at Jackson County Bank, presented the business plan for Owl Manufacturing. This course will be available in August 2016 for Seymour High School students. It will provide students the opportunity to develop and operate a student-run manufacturing program within the high school.

Mr. Silver moved and Mr. Kelley seconded a motion approving the consent agenda which included the minutes of the May 10, 2016 regular meeting, monthly reconciliation summary, claims and payroll, fund report, monthly appropriation report, student enrollment update, permission to apply for the 2016-2017 School wide Title 1 Grant, personnel recommendations, and professional leave requests.

The personnel report included the following:

Resignation:

Amanda Newby	Special Education Teacher	Cortland	05/11/2016
Brent Jameson	Physical Education Teacher	SHS	05/28/2016
Kyle Clough	Language Arts Teacher	SHS	05/25/2016
Jeremy Helmsing	Language Arts Teacher	SMS	06/10/2016
Starlene Surrency	Part-time Custodian	SHS	05/17/2016
Jackie Hardy	Administrative Asst - Attendance	SHS	06/01/2016
Catherine Flores	Administrative Assistant	Brown	06/01/2016
Elaine Dunn	Title 1 Instructional Assistant	Jackson	06/19/2016
Sommer Wehmiller	Title 1 Instructional Asst.	Jackson	06/12/2016
Johnny Fattal	Special Ed Instructional Asst.	Jackson	06/12/2016
Julie Day	Special Ed Instructional Asst.	Redding	05/18/2016
Josh Speidel	Instructional Assistant	Brown	05/23/2016
Tiffany Orrill	Title 1 Instructional Assistant	Brown	05/25/2016
Ruth Fontanez	Part-time Custodian	Redding	06/09/2016
Brent Jameson	Junior Varsity Basketball Coach	SHS	05/11/2016
Kyle Clough	Varsity Basketball Coach	SHS	05/25/2016
Jamie Brown	Student Government Sponsor	SHS	05/26/2016
Noelle DeHaven	MS Golf Coach	SMS	06/14/2016
Jeremy Helmsing	Assistant Boys Track Coach	SMS	06/14/2016
Greg Musser	Assistant Wrestling Coach	SHS	06/14/2016
Brian Personett	Varsity Softball Coach	SHS	07/01/2016

Termination:

Debbie Pfaffenberger	Full-time Custodian	SHS	06/03/2016
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Appointments:

Audra Goble	Homebound Instructor	SMS	05/09/16 - 05/25/16
Kirk Manns	Athletic Director	SHS	July 1, 2016
Steve Bush	Assistant to Principal	Redding	July 1, 2016
Kyle Lutes	Assistant Band Director	SHS	July 1, 2016
Rachel Smith	2nd Grade Teacher	Brown	August 8, 2016
Melissa Maxie	BEST Teacher	Redding	August 8, 2016
Mackenzie Wieneke	4th Grade Teacher	Jackson	August 8, 2016
Vicki Corne	Kindergarten Instructional Asst.	Brown	August 10, 2016
Judy McCord	Special Ed Instructional Asst.	SHS	August 10, 2016
Danaille Rice	Special Ed Instructional Asst.	Redding	August 10, 2016
Matt Price	Full-time Bus Driver	Transportation	August 10, 2016
Randy McCoy	Full-time Bus Driver	Transportation	August 10, 2016
Andy Rueger	Assistant Football Coach	SMS	2016-2017 Season
Melissa Wagner	Senior Class Sponsor	SHS	2016-2017 SY
Katie Ferguson	Newspaper Sponsor	SHS	2016-2017 SY
Melissa Lake	Yearbook Sponsor	SHS	2016-2017 SY
Ann Tormoehlen	Academic Coach	SHS	2016-2017 SY
Steve Mackey	Volunteer Volleyball Coach	SHS	2016-2017 Season

Summer School Appointments:

Jennifer Regruth	RoBoCode Camp Teacher	SMS	
Nathan Owen	RoBoCode Camp Teacher	SMS	
Tom Lucas	RoBoCode Camp Teacher	SMS	
Lynette Larison	RoBoCode Camp IA	SMS	
Meigan Vest	ESY Teacher (36 hours)	Redding	
Kathee Smith	ESY Teacher (9 hours)	Redding	
Joy Stuckwisch	ESY Teacher (45 hours)	Redding	
Zach Motosicky	ESY Instructional Assistant	Redding	
Paula Duncan	ESY Nurse (2.5 hours/day)	Redding	
Jennifer Rodman	Tech Help (6 weeks)	Corporation	
Hannah Kleber	Tech Help (3 weeks)	Corporation	
Corbin Lovings	Tech Help (3 weeks)	Corporation	
Dawn Jones	Bilingual Instructional Asst.	SHS	
Cody French	Boys Strength Coach	SHS	

Transfer:

Lindsay Pray	Admin. Asst. to Bookkeeper	Food Service	July 1, 2016
Scott Heiman	5th Grade to 6th Grade Center Science Teacher		2016-2017 SY
Susan Spurgeon	Behavior Support to Basic Skills	SHS	2016-2017 SY
Stacey Wiggam	BEST to Resource Teacher	RE - Cortland	2016-2017 SY
Jennifer Miller	Resource to Lifeskills Teacher	Redding	2016-2017 SY
Amanda Easton	GRADS PreK - Resource Teacher	Redding	2016-2017 SY
Jennifer Hildreth	EL Teacher	SMS - RE	2016-2017 SY
Renee Streitelmeier	Parent Specialist to EL Teacher	Annex - EM	2016-2017 SY
Lacey Money	KDG IA to Administrative Assistant	Brown	2016-2017 SY
Kelli Plumer	GRADS IA to Special Ed IA	Redding	2016-2017 SY
Gail Lawyer	GRADS IA to Kindergarten IA	Redding	2016-2017 SY
Belinda Swank	Kitchen Manager to FT Elem. Cook	Emerson	2016-2017 SY

Medical Leave:

Susan Spurgeon	Behavior Support	Corporation	05/10/16 - 06/16/16
April Clay	EL Teacher	6thGC	8/20/16 - 10/17/2016

Unpaid (Docked) Days

Cecily Noelker	4th Grade Teacher	Jackson	12 days
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Permission to Transfer/Assign Teachers/Support Staff Prior to July 19, 2016**Permission to Post and Hire:**

Title 1 Tutor		St. Ambrose	2016-2017 SY
Special Education Instructional Assistant		Emerson	2016-2017 SY

Motion carried; 6-0.

COMMUNICATIONS & REPORTS**SUPERINTENDENT COMMENTS:**

Mr. Shaffner introduced Mr. Steve Bush the newly approved Assistant Principal at Redding. Mr. Bush introduced his wife Kristen and said they are excited about the new adventure. He is looking forward to working with the students and staff at Redding.

Mr. Prange reported out of the 284 graduates in the Class of 2016, 254 participated in the Graduation Ceremony. They are still working with a few students to finish up their course work so they can graduate. The ceremony went well and the weather was good. He was pleased with the event.

Mrs. Ferguson said 36 students are participating in the IREAD-3 summer remediation program and 17 students in the migrant education program at the middle school.

Mrs. Ferguson shared the following back to school dates:

Wednesday, August 3, 2016 - Kindergarten Orientation @ All Elementary Schools - 5:00 - 6:00 PM

Thursday, August 4, 2016 - Online registration @ Seymour High School - 4:00 - 7:00 PM

Thursday, August 4, 2016 - Freshman Orientation @ Seymour High School - 8:30 - 10:00 AM

Monday, August 8, 2016 - Open House - Elementary - 4:00 - 6:00 PM

Sixth Grade Center - 5:00-7:00 PM

Seymour Middle School - 5:00 - 6:30 PM

Wednesday, August 10, 2016 - First Student Day

Mrs. Ferguson thanked the Elementary students and staff for raising \$50,282.42 for Jump Rope For Heart. The Corporation impacted 806 lives with the donation.

Mr. Stark gave a facilities update.

Mr. Shaffner and Mrs. Ahlbrand recognized the Redding Elementary staff for the effective implementation of the BEST program. They were recognized by the Indiana Department of Education Promising Practices: Making it Happen Initiative. Mrs. Karen Lenart, BEST Teacher, thanked the Administration, specifically Mr. Shaffner, Mrs. Ahlbrand, and Mrs. Helmsing for their support of the students and program.

Mr. Hooker provided a copy of the Board Election Procedures as three members are up for election.

BOARD COMMENTS:

There were none.

AUDIENCE COMMENTS:

There were none.

ACTION ITEMS

Mr. Gullo from Kovert Hawkins said the soccer project is moving along well. The detention area is finished, bleachers are attached to the concrete pad, lights and scoreboard are in place, and the turf will go down next week.

Mr. Gullo said the contractor will make the following changes to the contract: replace goal posts as they are currently encased in concrete (+\$9,797.40), stabilize a section of the soil (+\$29,729.55), and a credit for the existing curbing(-\$6,650.00). if the changes are approved, \$14,984 would remain in the contingency balance. Mr. Klosterman and Mr. Kelley requested Mr. Gullo get a price for re-using the current goal posts by redoing the concrete and adding a sleeve. Mr. Browning questioned why they are just hearing about the bad soil now. Mr. Gullo responded that they don't do the extensive testing unless there is a concern over the soil. Mr. Kelley added he would like to see an additional \$4,000 credit for the existing curbing. Mr. Klosterman motioned to table the goal post work and Mr. Kelley seconded. Motion carried; 6-0. Mr. Silver motioned to approve the stabilization of soil and Mr. Joray seconded. Motion carried; 6-0. Mr. Klosterman motioned to accept the curbing credit and Mr. Kelley seconded. Motion carried; 6-0.

Mr. Kovert reported 1 bid was received for the Seymour High School Ag Research & Science Farm School project. When the specification were first advertised, twelve companies expressed interest. He felt, after speaking with them, the schedule was too tight. They felt they would need 365 days to complete the project. Mr. Hooker made a recommendation to reject the bids received. Mr. Silver moved and Mr. Kelley seconded. Motion carried; 6-0. Mr. Kovert suggested they refine the design and rebid in late July. Mr. Joray motioned to revise and rebid and Mr. Silver seconded. Motion carried; 6-0.

Mr. Fosbrink requested permission to accept the quote received and award to Jackson Jennings Co-Op for four cents above rack price. Mr. Silver moved and Mr. Kelley seconded. Motion carried; 6-0.

Mr. Fosbrink said due to the increase of bus traffic in and out of the transportation center. Extra parking spaces will be needed. Mr. Fosbrink made a recommendation to have the grass area removed and gravel put down to expand the lot. Mr. Joray moved and Mr. Silver seconded. Motion carried; 6-0.

Mr. Fosbrink made a recommendation to approve the Transportation Handbook. Additions and updates include; new driver training, definition of full time driver, and the appendix. Mr. Silver moved and Mr. Browning seconded. Motion carried; 6-0.

Mr. Nauman presented the recommended policy for extracurricular accounts and clubs. Beginning July 1, each Seymour Community School Athletic, Social, Class or any other School Club will submit an annual application to be an approved Club which includes the following information: Club Name, Club Sponsor, Parent Volunteers (if any), Purpose of the Club, and Building Principal approval. They must also submit a calendar of events and fund raising request. Mr. Klosterman motioned to approve the club policy and Mr. Joray seconded. Motion carried; 6-0.

Mr. Nauman made a recommendation to approve the Elementary textbook fees as is. He offered the option of leaving the middle school textbooks fees the same or reduce to \$90. Mr. Klosterman motioned to approve the Elementary fees as is and reduce the middle schools fees to \$90. Motion carried; 6-0. Mr. Kelley thanked Mr. Nauman and Mrs. Ferguson for working to reduce fees for our families.

Mr. Nauman made a recommendation to approve the Support Staff Handbook. He cleaned up the language, changed dates and included an updated salary schedule. It will be available online from now on. Mr. Silver moved and Mr. Joray seconded. Motion carried; 6-0.

Mr. Prange made a recommendation to purchase Language Arts classroom furniture from Educational Furniture (\$13,590) and Lee Company (\$9,719.70). Mr. Browning motioned to approve and Mr. Kelley seconded. Motion carried; 6-0.

Mr. Stark made a recommendation to have S&B Contractors restripe the parking lots and play areas for \$11,750.00. Mr. Klosterman moved and Mr. Kelley seconded. Motion carried; 6-0.

Mrs. Bohle made a recommendation to approve the resurfacing of the Habitat walking trail. Jackson PTO has raised the funds to pay for half of the project, \$9,705.00. Jackson CPF would cover the other \$9,705.00.

NEW BUSINESS - FIRST READ

Mr. Stark requested the corporation playground replacement and repairs be tabled.

Mr. Stark requested the multi-year bleacher, athletic equipment safety performance plan, and service work be tabled.

Mr. Fosbrink requested approval of an additional route due to increased ridership over the past several years. He will return for second read.

Mr. Nauman presented a draft copy of a Resolution to Adopt Internal Controls. All staff will be required to watch a video effective July 1.

Mr. Nauman will have the updated high school textbook fee information at the next board meeting. They will be equal to or less than the previous year's fees.

Mr. Shaffner made a recommendation to purchase furniture for Redding Elementary. He will return next meeting.

Mrs. Ferguson requested the MyOn Software subscription be renewed. She will return for second read.

IMPORTANT EVENTS

- Interview Committee Meeting – Monday, June 20, 2016 @ 5:30 PM
- Executive Session - Thursday, June 23, 2016 @ 5:30 PM
- Special School Board Meeting @ Seymour High School - Monday, June 27, 2016 @ 6:00 PM
- School Board Meeting – Tuesday, July 19, 2016 @ 7:00 PM
- ADM Meeting & Dinner with the Board - Thursday, July 28
- School Board Meeting – Thursday, July 28, 2016 @ 7:00 PM
- First Teacher Day – Monday, August 08, 2016
- Second Teacher Day – Tuesday, August 09, 2016
- School Board Meeting – Tuesday, August 09, 2016 @ 7:00 PM
- First Day of School for Students – Wednesday, August 10, 2016

Mr. Silver moved and Mr. Joray seconded a motion to adjourn. As there was no further business to come before the Board at this time, the meeting was adjourned at 9:21 PM.

_____President

_____Vice President

_____Secretary
